

**Minutes of the Annual Parish Council Meeting held in the Village Hall on Wednesday 7<sup>th</sup> May 2025 at 7.30pm**

**May 25 1**      **to consider apologies for absence**

None

**Present**

Chair Mrs Blackburn, Mrs Denyer, Mr Paris , Mr Bust, Mr Bevans, Mr Subramanian, Mr Wright, clerk Mr Rickett, RFO Mrs Rickett  
1 member of the public  
Cllr Rainbow

**May 25 2**      **Election of Chair and Vice Chair**

Chair – Mrs Blackburn, proposed Mr Subramanian seconded Mrs Denyer – agreed unanimous

The Chair asked for proposals for Vice Chair

Mr Paris proposed, Mr Bevans seconded Mr Bust

Mr Denyer proposed, Mr Wright seconded Mr Subramanian

Mr Paris 3 for

Mrs Denyer 4 for

Mrs Denyer - Vice Chair

**May 25 3**      **election of other officers**

Christmas Charities – Mr Paris, Mr Bust

Press officer – Mr Paris

Transport – Mr Subramanian

NALC Rep – Mrs Denyer

Snow/flood warden- Mrs Blackburn

Flags – Mr Subramanian

Crime reduction – Mr Paris

Internal Auditor – Mr David Dixon

RFO – Mrs Rickett

After discussion it was agreed that Mrs Denyer would look at these positions and see if any could be amalgamated or any extras added. Put on the next agenda

**May 25 4**      **Signing of Declarations**

The chair – Mrs Blackburn and vice chair – Mrs Denyer, both signed the declaration

**May 25 5**      **Declaration of Councillors interests and Dispensations**

None declared

**May 25 6**      **To approve minutes of the previous meeting held on Thursday 10<sup>th</sup> April 2025 and to receive updates**

Minutes approved

A Banking – mandates have been updated at Nat West and now consist of Chair Mrs Blackburn, Vice Mrs Denyer and Mr Paris. Unity are working on the switch

B. Projector - To receive update regarding the purchase, Mrs Blackburn has not yet spoken to the WI, concerning the use of their projector

C Planters – To consider a change of product for planters to be situated on the verge outside the Church – Mrs Denyer explained that after looking at the layout and the size of the

planters, these would be too big, so asked for an amendment to previous planters, to change them to large stone pots. Proposed Mr Bust seconded Mr Wright unanimous. The Church Wardens are happy to help with the watering and we can use their outside tap

D. – Noticeboard The clerk has spoken to Mr Ross Islip and the work can be done in situ. The top of the noticeboard will be routed out to read Halam PC or Halam Parish - to be decided

#### **May 25 7**

#### **Adjourn to allow public participation**

The member of the public bought up “no mow May” agreed to put on the next agenda

Road safety was mentioned – the junction of Lower Kirklington Road and School Lane, visibility is affected by the height of the grass on the corners, the Clerk informed the PC that he just contacts NSDC and it is cut back

A Cllr had been informed about an electric bike being ridden on Radley Road and School Lane early morning about 6 am at high speed and doing wheelies, people were asked to look out for him and inform the PC

#### **May 25 8**

#### **To receive updates from District and County Councillors**

Cllr Rainbow spoke and informed the PC, that during the elections there was about 300 District Cllrs working in the polling stations and opening votes for counting

She was asked if it will make any difference to the Unity Authority now that Reform are the main party at the County Council, she said Cllr Laughton could explain that

District Cllrs will eventually finish and jobs could cascade down to Parish Councils

Cllr Rainbow left the meeting at this point

Cllr Laughton arrived later

He has retained his seat on the County Council, there is no leader of the Council at the moment

#### **May 25 9**

#### **Finance**

To Pay

Stone for the car park – will be on the next agenda as the bill has not been received

Flowers 20.00

External door painting 300.00

A list of Direct Debits for the year had been circulated, clerk asked to see if a better deal for the internet could be found

#### **may 25 10**

#### **Adoption and reviews**

Standing Orders – item 14 Code of Conduct complaints and 18 Banking and payments  
Clerk asked to resend item 14 as some Cllrs had not received it

Standing Orders – 19 Staff Handling Matters needs to be added to the next agenda, as amendments have been made

Financial regulations – agreed

Risk assessment - need to add L to risk column in allotments

Financial risk – agreed

Asset Register – agreed will need updating again when the new bench and planters are installed

<b><u>May 25 11</u></b>	<b><u>Village Hall</u></b> Proposal to tidy paintwork and cover exposed pipes in the hallway – pipes have a door on, painting needs sorting – next agenda Update on external painting – doors have been painted Car park trip hazard – been done, path re-concreted where necessary and stone levelled Bookings – review progress – Mr Wright and RFO to sort Cleaners – update – RFO explained those that she had contacted, and it was agreed to go with Mr Wright’s suggestion. Proposed Mr Subramanian seconded Mr Bust, that Mr Wright speaks to her and shows her around the Village Hall, finds out what cleaning supplies are needed and set her on for 1 hour every 2 weeks at £15 per hour A new tube is needed for the overhead light - clerk to sort
<b><u>May 25 12</u></b>	<b><u>VE Day updates</u></b> Last minute preparations were discussed Mr Subramanian to supply 26 bottles of prosecco Mrs Blackburn strawberries and cream Glasses to be sourced between Mrs Blackburn, Mr Bevans and Mr Wright Mrs Blackburn soft drinks Mr Paris to supply the archive photos Mr Bevans, era appropriate music Mr Bust the bonfire Agreed to meet at 7 pm to get ready Agreed to go from the Village Hall via the Waggon car park, so as to stay away from the bonfire area The RFO informed the PC that we had received a grant of £200 from NSDC
<b><u>May 25 13</u></b>	<b><u>Allotments</u></b> No updates
<b><u>May 25 14</u></b>	<b><u>Roads and hedges</u></b> Complaints had been made about 2 overhanging hedges, one on School Lane and one on Radley Road – clerk to speak to the owners
<b><u>May 25 15</u></b>	<b><u>Correspondence</u></b> Public consultation on the Draft LNRS for Nottinghamshire No action
<b><u>May 25 16</u></b>	<b><u>Churchyard bench</u></b> Design to be approved The PC were shown 3 options and they agreed on “Larbreck” proposed Mr Bust, seconded Mrs Denyer unanimous – clerk to order Mr Paris agreed to sort a new plaque for VE Day Clerk to do the ground works

**May 25 17**      **Lengthsman Scheme**

To discuss what work to be covered

After discussion it was agreed that the focus would be on the railings on the road bridge, by the Beck. Proposed Mr Wright, seconded Mr Bust unanimous, also if VIA will not pay for any reason, we will cover the bill

We need quotes for

1. Clear weeds,
2. Clear weeds and paint,
3. Clear weeds, paint and repair – clerk to see to

**may 25 18**      **To accept HR Committee Report**

the report of the clerk's appraisal had been sent to the HR committee and the clerk,

**May 25 19**      **Biodiversity**

Nothing to report

**May 25 20**      **Planning**

None

**Planning decisions**

Manor House approved NSDC

**May 25 21**      **Items for the next agenda**

Election of officer, combine roles or add extra

"no mow May"

Transfer domain to PC

Standing Orders

Painting hallway

Report from VE Day

**May 25 22**      **date and time of next meeting**

Thursday 12<sup>th</sup> June 7.30pm

As there was no further business the meeting closed at 21.38